

JOB APPLICATION FORM

PRIVATE AND CONFIDENTIAL

Return this form to:
Road Traffic Solutions
 60-64 Oswald Road
 Scunthorpe
 North Lincolnshire
 DN15 7PQ



Position Applied For _____ **Internal / External (please circle)**

Title:	Surname:	Forename(s):
Tel numbers (please include) Home: Work: Mobile:	Address: Postcode:	E-mail address:
Current driving licence? Yes/No Groups: Expiry Date:	If you have any current endorsements please list below:	Are there any restrictions on you taking up work in the UK/Visa? Yes/No (If yes please provide details below)

Size required for Hi-Visibility PPE if applicable (please circle, if other use far right column)

T Shirt	S	M	L	XL	2XL	3XL			
L.Sleeve Vest	S	M	L	XL	2XL	3XL			
Sweatshirt	S	M	L	XL	2XL	3XL			
Bomber Jacket	S	M	L	XL	2XL	3XL			
Waterproofs	S	M	L	XL	2XL	3XL			
Waist (inches)	30	32	34	36	38	40	42	44	
Trouser Length	Short	Regular	Long						
Boot Size	6	7	8	9	10	11	12	13	
Gloves	L	XL							

Education/Further Education

Qualifications gained

Other Training

Qualifications gained

Employment History (Please complete in full using a separate sheet if necessary, starting with your most recent employment and give reasons for any gaps in employment)

From – To	Name & Address of employer	Job Title & Duties	Salary on leaving	Reason for leaving / notice period required

References

Please provide details of two referees who can provide information relating to your competency, one of whom must be your present or most recent employer. If you are a student, please give an academic referee.

1.	Name:	2.	Name:
	Position:		Position:
	Organisation:		Organisation:
	Address:		Address:
	Postcode:		Postcode:
	Telephone Number:		Telephone Number:
	May the company approach the above prior to the interview? Yes / No		May the company approach the above prior to the interview? Yes / No

Please attach a copy of your most recent C.V. for our perusal along with a cover letter detailing your reasons for this application, it should highlight where you have demonstrated the requirements set out in the job advertisement throughout your prior experiences, whilst also describing your management style.

Cautions, Rehabilitation and Criminal Records

Do you have any unspent criminal or driving convictions that we need to be made aware of?
If Yes please state relevant information below:-

Failure to disclose any unspent convictions is classed a gross misconduct and could result in the termination of your employment

Other Employment

Please note any other employment you would continue with if you were to be successful in obtaining this position.

Declaration (Please read carefully before signing this application)

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
2. Should we require further information and wish to contact your doctor with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor. I agree that the organisation reserves right the right to require me to undergo a medical examination. In addition, I agree that this information will be retained in my personnel file during employment and for up to six years thereafter and understand that information will be processed in accordance with the Data Protection Act.

Signed:

Date: